

2nd Month Agenda	Mentor Initials
<p>Orientation</p> <p>How are things going with your preceptor? How long is your orientation? Will you be changing shifts? Do you feel like you are progressing? _____ Do you feel like you are able to manage your time /assignments? Have you been able to document some of your clinical skills on Galen? _____ What skills are you the most comfortable with?</p>	
<p>Communication Skills/Handling Conflict</p> <p>How comfortable are you with communicating with your charge nurse/physicians? Any uncomfortable situations? How did you handle it? What is your biggest challenge? What did you learn? Have you experienced reality shock? What would you do different?</p>	
Review Nursing Organizational Chart, Strategic Goals, and unit goals	
Review Social Media (NA Policy 168) & (HR 36.5)	
Patient Satisfaction-What's in it for me?	
What feedback have you received? _____	
Have you had your 90-day evaluation? Performance Manager / Setting Goals?	
<p>Professional Advancement Opportunities</p> <p>Identify short term and long-term goals? How can I help you achieve your goals? Transfer eligibility (12-15 months based on contract period). (Policy HR 32)</p>	
<p>Educational Reimbursement: (Policy NA 134.1)</p> <p>Have you considered going back to school? 80% reimbursement per semester, up to \$8,000 per year, 1 year to UMC post-graduation</p>	
<p>Certification: (Policy NA 165)</p> <p>Let's discuss the certifications you will be eligible for in your specialty area. Some helpful resources may be:</p> <ul style="list-style-type: none"> • American Nurse Credentialing Center: http://www.nursecredentialing.org/ • Medical-Surgical: https://www.amsn.org/certification/med-surg-certification • ICU: http://www.aacn.org/dm/mainpages/certificationhome.aspx?menu=certification • Emergency Center: http://www.bcncertifications.org/Get-Certified/CEN.aspx • Progressive Care: http://www.aacn.org/wd/certifications/content/pcnlanding.pcms?menu=certification • Operating Room: http://www.cc-institute.org/cnor <p>Once you meet the certification requirements, UMC will pay upfront or reimburse (either one) in the event you decide to become certified. Review certification differential.</p>	

Mentee Printed Name *Date*

Mentor Printed Name *Date*

Mentee Signature *Date*

Mentor Signature *Date*